

# STANDING RULES

Revised May, 2024

Standing Rules are those governing the general operations of the PVLGA. These Rules are adopted formally, and put into writing so that a set policy is guaranteed, to provide uniformity and continuity for the benefit of the membership.

Requests for changes to these rules must be reviewed by the General Board for approval. Proposed changes will be communicated (via email and website) to the membership to encourage member input prior to making a change in this document.

1. Ladies wishing to join PVLGA will complete the forms online at [az.golf.org](http://az.golf.org). Membership information may be found in the Ladies Lounge.
2. Regular Ladies Day play shall be every Tuesday with the exception of holidays or the golf course being closed for play. Signup for play shall be made by using the Chelsea system on or before the Saturday prior to play. Signing up for Special Events and Major Tournaments will always be by a signup sheet in the Ladies Lounge.
3. Regular play shall consist of 18 holes each Ladies Day with a full handicap, unless otherwise indicated.
4. Eligibility for prizes in PVLGA is based on members' good standing and an established USGA handicap. Maximum allowable handicap for competition shall be 36. All payouts for regular weekly play and special events will be using Pro Shop Chits (dollar credits) with the exception of Charity Events which may pay out cash.
5. Each player is responsible for her own score. Each foursome shall keep a duplicate score card in addition to the official score

card that is kept by the Team Captain (first name on the card). The Captain will perform the following duties:

- Read the rules of the day's game and consult with the Pro if she does not understand those rules.
- Ensure that every member of the foursome understands the rules for the day's game.
- Ensure that the rules of the day's game are followed throughout the game.
- Record the score on each hole for everyone in the foursome on the original score card.
- Ensure that the scores of each person in the foursome are recorded by a player in the other cart on the "copy" score card.
- Encourage pace of play to keep the foursome up with the team in front of them.
- If team consensus cannot be reached, make the final decision on which ball to play in a scramble or select-a-drive game.
- Encourage sportsmanship and good conduct of the members of the foursome.
- Encourage civil resolutions of score discrepancies and note any disagreements on the card.
- At the end of the game, ensure that each player has made any adjustments necessary to comply with the "maximum hole score" and enters those in the ESC column. The maximum hole score is the highest score that a player may post for handicap purposes. It is calculated as  $\text{par} + 2 + \text{handicap (pops)}$  for that hole. This is also called net double bogey.
- Ensure that the score card is complete, scores are agreed to, added correctly, initialed by all players and submitted to the Pro.
- Report any issues of bad conduct, stroke count discrepancies or rules issues to the Pro Shop and/or Rules Chair as soon as possible.

6. Sign-in at the Pro Shop for Ladies Day play should be 30 minutes before tee time. Members who have signed up to play and must cancel should notify the Pro Shop as soon as possible.
7. Members must follow the SLHOA#2 rules regarding proper attire/dress for playing golf. This information is available in the Golf Information Calendar. It is the responsibility of members to inform their guests of proper attire.
8. In order to maintain a recognized handicap, members are expected to post all golf scores including when playing courses other than PV. The Pro Shop will post all Tuesday scores when the game is "postable."
9. Members' house guests are welcome to play on Ladies Day except when special events or team games are scheduled. It shall be required that the member notify the Pro Shop prior to the preceding Saturday of her desire to have a guest participate. Appropriate green fees shall be paid.
10. Our five Luncheon/Meeting Play Days are a "package deal." If you play golf in the morning, you must pay for lunch. Ladies who choose not to play and have lunch with the Club on these days may use the Chelsea system to make their own arrangements for the afternoon shotgun. There will be no game nor chits awarded, and scores will not be posted. These games will not be posted by the Pro Shop and are not eligible for Ringer or for Hole in One.
11. Pairings may be made on days of Major Tournaments (President's Cup, Club Championship, etc.) for players who do not wish to participate in those events providing space is available. Ladies will use the Chelsea system to make their pairings opposite of the event time (AM or PM). No game will be designated, and prize money will not be awarded. However, if you turn in your card to the Pro Shop, these games will be eligible for CAGD, Ringer and Hole in One.

12. Pairings may be made on days of **Special Events** (Member/Guest, Invitationals, PICO, Charity Tournaments, etc.) for players who do not wish to participate in those events providing space is available at the event time or opposite of the event (AM or PM). Ladies will use the Chelsea system to make their pairings. There will be no game nor chits awarded, and scores should not be posted. These games will not be posted by the Pro Shop and are not eligible for Ringer or for Hole in One.
13. In order to play in Special Events and Luncheon games, members must sign up on the sheets posted on the bulletin board prior to the event. Each member must deposit her check for the required amount when she signs up. If a check is not received, the player will not be included in the pairings. Sign-up sheets will be removed one week prior to the event. If the number of players in an event is limited, the sign-up sheet will be removed from the board when that number is reached, and only paid members may participate. An alternate sign-up sheet will then be posted and will be used in the event a paid member cannot play.

No reimbursements will be given for cancellations after the minimum number is submitted on the Tuesday before the event unless replacements/alternates are available to cover the cancellation. These will be made in order, i.e., the first cancellation is covered by the first replacement/alternate. Checks must be received from the replacement before any reimbursement is made.

There will be no reimbursements for cancellations following the final count on the Friday prior to the event unless the person cancelling finds her own replacement and they work out the payment.

14. The Member/Guest tournament shall be open to all PVLGA members and their female guests who hold a current USGA index from an 18- or 9-hole course and who are not members of PVLGA. To consider the USGA Index current, the guest must have posted a minimum of 5 games during the 12 months preceding the tournament. Also, the member must have played and posted at least 5 regular Palo Verde Ladies days during the 12 months preceding the tournament.
15. Past PVLGA members are welcome to attend general meeting luncheons without having to be a member's guest, nor do they have to join PVLGA as a means of attending these luncheons. Sign up will be on the Luncheon Only sheet, and checks will be put in the slotted drawer. This privilege applies to past members only.
16. If an etiquette problem with the behavior of one of our ladies is experienced during PVLGA play, every attempt should be made to resolve the issue with the lady at that time. Examples of these types of problems include rudeness, not reporting strokes correctly, foul language, causing distractions or delays during play, etc. If this does not resolve the problem, it should be reported to the President or Vice President of the PVLGA as soon as possible. One or more of the Executive Board will discuss the complaint with the offender. If further complaints are made against the same lady, a written warning will be issued, and if the problem still persists, the lady may be suspended from Club play. Documentation of infractions and any penalties given shall be kept in the Secretary's records. All problems related to the Rules of Golf should be directed to the Rules Committee.
17. 50/50 Raffle Tickets are sold at PVLGA regular events with the exception of the summer months. The Vice President will assign a committee to conduct the sales and be responsible for soliciting and presenting ideas for expenditures from this fund. Half of the monies collected will be paid for winning tickets, and the Treasurer will deposit the remaining half into the PVLGA

Account. Generally, the 50/50 monies are used for Special Projects that benefit PVLGA Members and items that cannot be budgeted into the current year. The Executive Board will approve all expenditures from the 50/50 funds and direct how the funds will be used. The Vice President will keep records of all monies collected, monies paid to members and monies deposited to PVLGA.

18. **Presidents Cup and Club Championship:** Members in good standing must have an established USGA (WHS) handicap with five (5) games played and posted on regular Palo Verde Ladies Day within the 12-month period preceding these major tournaments.
19. **Most Improved Golfer:** Members in good standing must have an established USGA (WHS) handicap with twenty (20) games played and posted on the Palo Verde Golf course within the 18-month period ending November 30 and played and posted five (5) games played on regular Palo Verde Ladies Day within the 12-month period ending November 30.
20. **Team Play:** A team of eight (8) players representing Palo Verde meets with teams from other clubs in match play competition. Requirements for placement on the eligibility list for team play are:
  - A player can only play team for one (1) club if she belongs to two (2) clubs in the division.
  - A team member must be a current active member of the Palo Verde Ladies Golf Association.
  - A team member must have an established USGA Palo Verde handicap of 25 or less.
  - A team member must have played at least two (2) ladies day events during the preceding month. First team play of the season is exempt from this requirement due to the course being closed for overseeding.

- Team players will be selected from the eligibility list. The lowest handicap players available will be selected for each match based on maintaining a Palo Verde handicap of 25 or less.
- It is required that individual team player's scores be posted at her home club.

The preceding requirements for Team Play conform to the rules specified by the AGA and shall be Four Ball Match Play.